

January 2009 Meeting Agenda



California Environmental Education Interagency Network (CEEIN)

Date: January 15, 2009, Thursday

Time: 9:30 a.m. to 11:30 a.m.

***(Please bring your own beverage and make your own copies)**

Location: **Resources Building 1416 Ninth St., 15th Floor, Director's Conference Room 1501 *New!***

Conferencing Phone Number: XXX-XXX-XXXX Participant Passcode: XXXXX

Lead: Carolyn Tucker (Cell 916-996-0969)

Note taker: Annie Frankel

Facilitator: None

	Item	Lead	Time	Notes
1.	Check-In and Catch-Up <ul style="list-style-type: none"> Welcome & Introductions Review Agenda Approve November 2008 Minutes Update Outstanding Action Items 	Carolyn	9:30– 9:45	
2.	Speaker: Bruce Forman, Dept. of Fish & Game	Bruce	9:45-10:45	<ul style="list-style-type: none"> new puppetry video on pollution prevention Nature Bowl Salmon Festival
3.	Committee Reports & Discussion <ul style="list-style-type: none"> Administration & Organization Leadership & Legislation Communications Diversity Disney's Environmentality Challenge and Contribution Program 	Lead Bobbi Lead Lead Cheryl	10:45-11:00 5 min. 5-10 min.	 Nothing to Report Nothing to Report update/discuss DEC contributions for 08/09 and 09/10
4.	Miscellaneous Topics	Tina	10:35-10:45	Brochure Requests
5.	What's New In Your World	All	10:45-11:20	
6.	Meeting Wrap-Up <ul style="list-style-type: none"> Clarify Action Items Pending Items/Parking Lot Develop February Meeting Agenda Evaluate Meeting 	Carolyn	11:20 -11:30	Next meeting: February 19, 2009 Lead: Betsy Magladry Backup: Kay Antunez Note Taker: Carolyn Tucker Location: CAL FIRE, 15 th Floor, Resources Agency, 1416 9 th Street, Sacramento

Meeting Protocol Agreements:

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.
- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.